

## MISSION STATEMENT

The mission of MCS Noble Middle School is to facilitate the growth of each student preparing them for leadership in the 21<sup>st</sup> Century by teaching skills related to technology, problem-solving, creativity, collaboration, and character education in a safe, enthusiastic environment.

## BELL SCHEDULE

\*\*\*No students should be on the school campus before 7:50 am\*\*\*

A/B Day Schedule for PE and Electives

|               |   |
|---------------|---|
| 8:15 – 8:21   | Student Enter Building  |
| 8:21 – 8:24   | Homeroom  |
| 8:24 – 9:38   | Period 1 (7 <sup>th</sup> Grade PE/Electives)   |
| 9:42 – 10:56  | Period 2 (8 <sup>th</sup> Grade PE/Electives)   |
| 10:56 – 12:54 | Period 3<br>6 <sup>th</sup> Grade Lunch (10:56 – 11:36)<br>7 <sup>th</sup> Grade Lunch (11:38 – 12:17)<br>8 <sup>th</sup> Grade Lunch (12:15 – 12:54) |
| 12:58 – 2:12  | Period 4  |
| 2:16 – 3:30   | Period 5 (6 <sup>th</sup> Grade PE/Electives)   |
| 3:40          | Building Clear  |
| 4:30          | After-School Bus Leaves   |

## TARDY POLICY

It is important for students to arrive on time to class. Students should be in their seats when the bell rings.

|              |   |                  |
|--------------|---|------------------|
| First Tardy  | – | Warning          |
| Second Tardy | – | Parents Notified |
| Third Tardy  | – | Lunch Detention  |
| Fourth Tardy | – | Office Referral  |

## ATTENDANCE POLICY

School attendance and success in school are directly related. Each absence requires a parent note for your homeroom teacher explaining the reason for your absence. *If a student fails to bring a note, the absence will be coded unexcused.* Excessive, unexcused tardies and/or absences will be reported to the social worker and could result in legal prosecution of the parent.

**Absences can't be excused as an educational opportunity without prior approval of the principal. At least 1 week in advance, a detailed itinerary of the trip must be submitted for consideration. Trips that could be taken during the summer or other typical vacation times will not be excused.**

## CHECK IN/CHECK OUT POLICY

**If a student arrives after 8:21, a parent or guardian must come into the office to sign in their child.**

If a student is being checked out early, a parent or guardian with proper identification must come into the office to sign their child out. Unless it is an emergency, there should be no check outs 30 minutes prior to dismissal.

## SCHOOL CLOSINGS

If school is cancelled due to weather or another emergency, the **official** announcement will be made through a posting on the NHCS website, social media, Remind Text or through the automated call system.

## DISCIPLINE POLICY

Discipline is the responsibility of everyone – the faculty, staff, students, and parents. The New Hanover County Board of Education has established the following discipline policy which will be strictly enforced at M.C.S. Noble Middle School. The following behaviors are not acceptable and will not be tolerated:

- Usage and/or possession of alcoholic beverages, drugs, and related paraphernalia
- Possession of weapons or other dangerous instruments (includes laser pointer devices)
- Physical/verbal abuse or disrespect of school personnel
- Misuse of the Internet: including Facebook and other social media (school or home)
- Extortion/intimidation/Bullying/harassment
- Theft/damage/destruction of school property
- Disruption of the learning environment
- Violation of school rules
- Physical/verbal abuse of peers
- Misdemeanors/felonies
- Chronic offenders
- Trespassing

Students who violate school or classroom rules will receive a conduct referral or begin a four-step discipline plan.

### NOBLE'S EXPECTATIONS OF STUDENTS

- Always show respect for yourself and others
- Follow school dress code
- Be on time and prepared for each class
- Move through the hallways in a quiet and orderly way
- Keep hands/feet/body to yourself
- No public displays of affection
- Do not engage in rough or dangerous play (keep hands and feet to yourself)
- Do not use profanity
- Do not leave campus during the school day without office permission
- Students should only stay after school to attend an organized school activity supervised by staff
- Do not sell items (candy, etc.) to other students
- Do not bring dangerous or distracting items to school
- Adhere to all classroom and school rules
- Always try to be in the right place at the right time doing the right thing!
- Always do your best!

### Cell Phone - Personal Device Policy

Use of cell phones or other personal electronic devices is **prohibited on campus between the hours of 7:50 and 3:30 unless given specific permission from the supervising teacher.** Students wishing to communicate with parents using their personal device must receive permission from the supervising teacher to do so. Under no circumstances should students use devices to record audio and/or video during the school day without the explicit permission of the supervising teacher. **If students do not adhere to this policy, their device will be confiscated and a conduct step will be issued by the teacher. If a student refuses to give their device to staff upon request, they will be suspended until a parent conference is held. Students who record unauthorized videos or pictures at school and post them online, or who have their phone confiscated 3 times will lose phone privileges for 1 month. Further violations will result in revocation of phone privileges for the remainder of the school year.**

## Noble Against Bullying

“**N.A.B.** Those Bullies” is Noble’s anti-bullying campaign. It is the responsibility of the entire Noble community to help stop bullying everywhere. To learn more about how to prevent bullying, click on the “N.A.B.” link on Noble’s webpage. If you are a target of bullying or a witness to bullying and need to make a report, tell an adult immediately! Bullying/Harassment report forms are available online under the N.A.B. link. Access these forms to initiate a bullying/harassment investigation.

### NHCS DRESS CODE

New Hanover County Schools’ students are expected to adhere to certain standards of cleanliness and dress that are compatible with the requirements of a productive and safe environment. Those standards generally acceptable to the community as appropriate in a formal school setting ordinarily will be the determining criteria governing student dress.

A student’s appearance, mode of dress, or condition of personal hygiene will not be permitted to disrupt the educational process or constitute a threat to the health or safety of others. When, in the judgment of a school administrator or teacher, a student is not in compliance with Noble’s uniform requirement or their appearance disrupts our safe and orderly educational environment, the student will be required to make necessary modifications and/or will face disciplinary action to include ISS or OSS.

### NOBLE STUDENT UNIFORMS

A student’s appearance, dress, or personal hygiene will not be permitted to disrupt the educational process or constitute a threat to the health or safety of others. If a teacher or administrator deems that a student is not in compliance with Noble’s dress code, the student shall be required to make necessary modifications and/or face disciplinary action to include ISS or OSS. **The principal’s judgment on the appropriateness of attire is final.**

- Polo style shirts, buttoned appropriately, or Noble t-shirts (traditional button-down shirts are not allowed)
- Knee-length or longer pants, skirts, or shorts
  - All must be worn at the waist
  - No undergarments should be visible

- They must not have holes or the appearance of holes
- Athletic shorts, sweat pants, or leggings are not allowed
- Hats, sunglasses, bandanas, hoods, or any other head covering should not be worn

### BUS REGULATIONS

Please remember that bus service is a privilege not a right. Rule violations will result in suspension from the bus. The following rules are to be observed:

- Stay seated until the bus comes to a complete stop
- Keep arms and head inside windows
- Remain quiet
- Obey the driver
- Walk ten (10) feet in front of the bus; wait for the driver's signal before crossing the road.
- Be at your stop on time
- Do not drop or throw objects from bus windows
- **Notes to ride a different bus or get off at a different stop must be turned into the office by noon daily for approval. Requests to ride a different bus may be denied if the requested bus is at capacity.**

### LATE BUS INFORMATION

If funded, a bus will run at 4:30 as a service for families of students staying after school for clubs or tutoring. The days designated for this service will be announced. All bus rules apply for students riding the late bus. Students must have a pass from their supervising teacher in order to ride the late bus. **STUDENTS WHO STAY AFTER SCHOOL FOR GAMES ARE NOT ALLOWED TO RIDE THIS BUS.**

### CAFETERIA RULES AND INFORMATION

Each person using the cafeteria is responsible for leaving the tables neat and clean for those who follow.

Students will sit at assigned tables and eat at the assigned time unless otherwise notified.

Students must enter the cafeteria in an orderly manner.

Students will walk to the cafeteria and there is to be no "cutting" in line.

Students must deposit trays and trash in the containers provided.

All food must be consumed in the cafeteria.

If a student brings lunch from home, lunch and beverage must be kept in proper containers (lunch boxes, paper bags, no glass containers, etc.). **Students choosing to eat breakfast should report directly to the cafeteria upon arrival at school.**

### CAFETERIA PRICES

|                    |   |            |
|--------------------|---|------------|
| Breakfast: Student | - | \$ 1.35    |
| Reduced            | - | \$ .30     |
| Adult              | - | a la carte |
| Lunch: Student     | - | \$ 2.55    |
| Reduced            | - | \$ .40     |
| Adult              | - | a la carte |

Every student is assigned a cafeteria number that must be used to make food/beverage purchases. Parents may prepay by writing a check payable to Noble Cafeteria or using LunchPrepay.com. No change will be given, but the balance will remain on your child's account. Students are not allowed to buy sweets without purchasing a lunch. **Students with unpaid balances exceeding \$5 may lose privileges to participate in extracurricular and other activities. No students will receive Free or Reduced meals without submitting an application.**

### SCHOOL DELIVERIES

Noble does not accept deliveries from outside vendors for students. (food, flowers, etc.)

### DANCE EXPECTATIONS

If a student receives ISS, OSS, or a bus suspension within the designated time period before the dance, they will not be allowed to attend

All school debts must be paid

Only eligible Noble students may attend dances

Students are expected to follow all school rules including the dress code.

Parents should arrange for prompt pickup of students as a courtesy to the dance chaperones.

### GRADES

Report cards are issued every nine weeks. Parents should sign the report card and return it to the appropriate teacher. The grading system is as follows:

|     |   |
|-----|---|
| A   | 90 - 100  |
| B   | 80 – 89   |
| C   | 70 – 79   |
| D   | 60 – 69   |
| F   | 59 and below  |
| INC | Incomplete grades must be made up at the end of each nine weeks |

Conduct is graded as follows:

|   |                   |
|---|-------------------|
| S | Satisfactory      |
| N | Needs Improvement |
| U | Unsatisfactory    |

### PROGRESS REPORTS

Progress Reports are issued in the middle of each grading period. They must be signed by a parent or guardian and returned to school. Please contact the teacher to schedule a conference if needed. Parents are encouraged to use the Power School Parent Portal to stay abreast of student progress in each class.

### MAKEUP WORK

Students are allowed to make up work as allowed by the teacher. If a student is absent from class it is their responsibility to find out the missed homework and classwork and complete it. If a student is going to be absent for more than three days, you may call the office to request assignments. Please allow a minimum of 24-hour notice.

### EAGLE SOCIETY REQUIREMENTS

- Academics: 3.8 overall GPA - All calculations rounded to the nearest .01 (final rounded to the nearest tenth.) PE & year-long electives are counted as 1 course; semester electives are averaged to make 1 course.
- Conduct: NO ISS, OSS, bus suspensions, or suspensions until parent conference for ALL 3 YEARS.
- Citizenship: Students must have a total of 45 points from confidential teacher citizenship ratings all three years. For student transfers, ratings will only consider time at Noble.  
Attendance: More than 18 cumulative absences (Excused and/or unexcused) from all three years must be reviewed by the

Noble Attendance Council. The council will look at reasons for absences and will make a recommendation at that time.

**Students committing academic fraud will not be considered for induction.**

### LOCKERS

Lockers are issued to all students at the beginning of the school year. A rental fee of \$2.00 will be collected before a student is assigned a locker. **All students should have a combination lock for their gym lockers.** Students may rent a combination lock from their gym teacher.

**Students are not allowed to share lockers and should keep lockers locked at all times.** To avoid theft, students should not reveal their combinations to other students. The school has the right to open and search any locker. In addition, the school is not responsible for the loss or theft of any item(s) stored in a locker. Locker times are before school, after school, and other times determined by each grade level. Locker visits after each period is prohibited.

### BOOKBAGS

Students may use bookbags to transport materials to and from school. During the school day all types of bookbags must be kept in students' lockers.

### ILLNESS AT SCHOOL

If you become ill or are injured during the school day, report to a teacher who will send you to the nurse. Parents will be notified by school staff of the illness or injury, so arrangements for pick-up might be made. **IT IS IMPORTANT THAT EMERGENCY CONTACT PHONE NUMBERS ARE PROVIDED TO ENSURE THAT SOMEONE CAN BE REACHED.**

### MEDICATION

State law and system policies prohibit school staff from giving non-prescription medicine to students without a physician's authorization. If it becomes necessary for a student to take any form of medication at school, a medication/prescription form must be completed by the child's physician and kept on file in the nurse's office. **Students may not transport medication to and from school.** All medication must in the original container with the prescription

and dosage information. Office staff will dispense all prescribed medication.

### **VISITORS**

All visitors should enter the building at the main entrance. No visitors are allowed on campus unless they have been authorized by the office and issued a visitor's pass.

Parents are always welcome at Noble Middle School, but we would like to schedule your classroom visit in advance. Conferences can be scheduled during the teacher's planning period or after school.

### **GUIDANCE AND COUNSELING**

The counseling program at Noble is designed to serve all students. We encourage parents to arrange conferences with school counselors throughout the year concerning emotional, social, economic, and educational adjustments. Students may also request to meet with counselors by submitting a counselor request form.

### **PTA**

The PTA is a valuable component of Noble Middle School. We encourage all parents to join the PTA and become active members. We also encourage parents to participate in the school volunteer program. Call the school for detailed information. Background checks, at parent expense, are required to volunteer for certain activities, including field trips.

### **ACADEMICALLY INTELLECTUALLY GIFTED (AIG)**

New Hanover County School's Gifted Education Program is designed to provide differentiated services to students who demonstrate a need for academic advancement. Opportunities are provided for students to access appropriate differentiated services through a process that incorporates both formal and informal measures.

The model adopted by New Hanover County Schools provides a continuum of services based on individual student interests, abilities, and needs. Multiple factors are taken into account to determine the appropriate services. For additional information, contact the gifted education specialist.

### **AFTER SCHOOL ACTIVITIES**

Students who stay after school for games, dances, or other activities must make arrangements for rides home before the day of the activity. Students may only be in the area of the building or campus where the activity is being held (such as the gym or one of the athletic fields). **Pick-up games on the blacktop are prohibited after school.** Students must adhere to all school rules during these activities. Students found in undesignated areas of the campus will have their after school privileges revoked. **Students assigned to ISS or bounced from class are not eligible for afterschool activities on days of their ISS assignment.**

### **EVACUATION SITES**

In the event of a long term evacuation, students will report to staging areas on the baseball and football fields if weather permits. Long term evacuations will be housed off campus. Parents will be notified via social media, Remind Text, or the Connect 5 phone system.

### **SAFETY DRILLS AT NOBLE**

Noble conducts the following drills on a regular basis: fire drills (monthly), lock down drills (twice a year), severe weather (yearly) and site evacuations (as directed). Noble's Safety Team meets quarterly or more frequently if needed.

### **NON-DISCRIMINATION DISCLAIMER**

In compliance with Federal law, including Section 504 of the 1973 Rehabilitation Act and the provisions of Title IX of the Education Amendments of 1972, New Hanover County Schools administers all state-operated educational programs, employment activities, and admissions without discrimination because of disability, race, religion, national, or ethnic origin, color, age, military service, or gender except where exemption is appropriate and allowed by law. To file a complaint of discrimination, contact: Dr. Rick Holliday, Assistant Superintendent, Student Support and Federal Programs, 6410 Carolina Beach Road, Wilmington, NC 28412, Telephone (910) 254-4206; Fax (910) 254-4352.